



A TCIA ACCREDITED TREE COMPANY

Position Description

Position: Jr. Sales Arborist Representative

Location: Roswell, Georgia

Reports To:

FLSA Status: Non-Exempt

Position Summary

The Jr. Arborist Sales Representative will be responsible for learning all facets of the business. This position will be responsible for following company protocol as it pertains to the accuracy of billing and estimating jobs sold and will also work directly with crew leaders to ensure the accuracy and quality of the work performed.

Duties and Responsibilities

- ❖ Estimate job costs and provide quotes
- ❖ Organize crews, supervise work being performed, and complete jobs to clients satisfaction
- ❖ Develop new business by obtaining referrals from clients and networking events

Requirements

- ❖ Must have a valid Georgia Driver's License and be able to be added to our insurance
- ❖ Ability to follow oral and written directions
- ❖ Required to pass a physical examination and drug screen for DOT certification
- ❖ Possess the ability to work independently or in a team setting
- ❖ Possess basic math skills
- ❖ Excellent listening, verbal and written communication skills
- ❖ ISO Certification or ability to obtain it
- ❖ Must have excellent verbal communication skills
- ❖ A degree in Arboriculture, Forestry, Horticulture or equivalent experience