ANNUAL COLLEGE of AGRICULTURE and AAES AWARDS

Employee of the Year Awards

Directions to Nominator: Complete this form and solicit a letter of support for the nominee from a peer, supervisor, or faculty member. Submit the completed set of materials to the Dean's Office c/o Awards Committee by December 2, 2008. Late or incomplete packets will not be considered.

AUBURN UNIVERSITY

NOMINEE'S NAME: _____ POSITION: _____

DEPARTMENT: _____ YEARS OF SERVICE AT AUBURN UNIVERSITY: _____

Use the space below to summarize the unique characteristics that distinguish the nominee for an Employee of the Year Award. Attach one (1) additional page if necessary. EMPHASIZE ACCOMPLISHMENTS OR CONTRIBUTIONS FOR THE CURRENT YEAR. Nomination letters should be used to expand on the merits of the nominee in each of the categories listed below.

1. Describe the nominee's regular assigned duties:

2. Provide an example(s) of significant accomplishments or contributions to the College of Agriculture or Alabama Agricultural Experiment Station:

3. Tell about the nominee's interactions with other university personnel and the community:

4. Tell the committee why the nominee should receive a technical or administrative award for 2008.

Nominator Signature: _____ E-mail: _____

Department Head Signature and Comments: _____

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