

Qualification/Duty Assignment Check List (Technician, Agriculture Job Family)

This form is used to document the qualifications and fitness of an employee for assignment to a specific level in the family of "Technician, Agriculture" jobs within the College of Agriculture and Alabama Agriculture Experiment Station. Employees may be assigned to the next highest level at which they meet all check list requirements and may be assigned a salary for the grade in accordance with Salary Administration guidelines and AU policies.

Employee Name

Banner ID number

Level (Secondary)	Title Tech II, Agriculture (All)	JC Number GB02B	Grade s27
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Please check all that apply ():

- () Works with advanced employees observing and assisting with procedures to gain experience and improve competence and cross trains in two or more areas of interest and/or need.
- () Works with other members of the research team and reads instruction/safety manuals to understand safe efficient procedures for equipment operations/maintenance, plant/plot or animal/fish management.
- () Knowledge of standard procedures and tests related to an engineering and/or scientific field.
- () One (1) or more years experience at the Tech I, Ag (trainee) level of work. Indicate date advanced level of work appropriate to the II level began _____. The following education/experience is appropriate to the Tech II, Ag level of work _____

() Strong or Leading performance on annual performance evaluation.

This employee has completed appropriate OJT, has satisfactory performance, met the requirements for check-off of all items listed above and is recommended for promotion to:

_____ Level	_____ Title	_____ Grade	_____ Effective Date
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Submitted by _____ / _____
Supervisor/Supintendent Date

Approved by _____ / _____
Dean/Director Date